

Po Leung Kuk Lee Shing Pik College
Report on the Use of Fractional Post Cash Grant (FPCG) 2015-2016

Evaluations have been done in the relevant committee meetings and presented in the Resource Coordination Committee meeting and the General Staff Meeting.

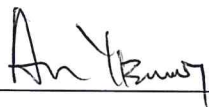
Subject Concerned / (Teacher-in-charge)	Resources required (Expense)	Performance Indicators	Assessment Mechanism	Report and Evaluation
<p>Audio and Visual (AV) Support and Cantonese Opera</p> <p>(Mr. Ho L. S. and Mr. Yeung K. Y.)</p>	<p>One activity assistant (A.A.)</p> <p>Budget: \$177,000</p> <p>Actual Expenditure: \$176,400</p>	<p>Over 85% of the teachers from the related Board and Committee are satisfied with the performance and support given by the activity assistant.</p>	<p>Collection of feedback from teachers and the related colleagues.</p>	<p>His overall performance is very good and impressive. All teachers are satisfied with his performance and work.</p> <ol style="list-style-type: none"> a. He could pick up his new duties pretty fast. He has already built up a good relationship with colleagues and has a sound knowledge of the school audio-visual system. b. He has a good practice of reporting progress of work to his superior. His performance on Cantonese Opera is remarkably pleasing. Besides completing all related duties efficiently, he has built up a very good relationship with the students. c. He works extremely well with others and responds enthusiastically to new challenges. <p>The service provided by Activity Assistant is recommended to be continued next year.</p>
<p>Activity Board and Pastoral Care Board</p> <p>(Mr. Yeung K. Y., Ms Lo T. K. and Mr. Tsang W. Y.)</p>	<p>One activity assistant (A.A.)</p> <p>Budget: \$171,000</p> <p>Actual Expenditure: \$126,000</p>	<p>Over 85% of the teachers from the related Boards and subject panel are satisfied with the performance and support given by the activity assistant.</p>	<p>Collection of feedback from teachers and related colleagues.</p>	<p>Her overall performance is up to standard and is improving.</p> <ol style="list-style-type: none"> a. She has taken a couple of months to get familiar with the school system. After more guidance was bestowed, she began to handle various duties effectively and efficiently. As her experiences are accumulating, her awareness of prioritizing the task list has improved too. b. After getting familiar with the routine work, she started to accept extra duties willingly and devoted relatively more free time in dealing with contingent events. c. She could now manage to deal with the assigned duties independently. She is efficient especially when sufficient guidelines are given. Her administrative support to the two

Subject Concerned / (Teacher-in-charge)	Resources required (Expense)	Performance Indicators	Assessment Mechanism	Report and Evaluation
Language across curriculum (LAC) and English as a medium of instruction (EMI) (Ms. Lai Y. L., Mr. Cheung Y. F. and Ms. Lo P. S.)	One teacher assistant (T.A.) Budget: \$152,000 Actual Expenditure: \$151,200	Over 85% of the members in the English Department and the related subject panels are satisfied with teacher assistant's performance in a. developing materials to facilitate effective teaching and learning in classes using English as MOI. b. ensuring the smooth running of cross-curricular activities. c. conducting the tutorial classes competently	a. Scrutiny of the teaching plans and teaching materials b. Comments from members of the English Language Department and related subject panels on the performance of teacher assistant.	Boards is indispensable. The service and support provided by Activity Assistant is recommended to be continued next year. All panel members and relevant subject teachers are pleased with her performance. a. By working closely with relevant EMI subject teachers and class English Language teachers, intensive learning materials have been prepared and delivered by her. She takes initiative in tailoring the materials for better teaching and learning outcomes. She has a very strong sense of responsibility. b. The T.A. is capable and dutiful in carrying out her duties in relation to the running of cross-curricular activities. This results in a smooth running of these activities. c. The activities in after-school classes have been run smoothly and clear records have been kept regarding students' progress. There has also been good follow-up work for misbehaving students like seeking advice and help from class teachers / English Language teachers. It is recommended that the post should be kept next year when promoting LAC is one of the school's new Major Concerns. More activity-based programmes will be launched.

The total budget for FPCG in 2015-2016 amounts to HK\$500,000. We used HK\$453,600 only.

Name of Principal: AU YEUNG Yu-shing

Signature: _____



Date: _____

18th August, 2016